Gebr. Recknagel Präzisionsstahl GmbH Metzelser Straße 21 – 25 • D-98547



# **PRIVACY POLICY**

of Gebrüder Recknagel Präzisionsstahl GmbH,

As of 1. August 2020

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We are pleased that you are visiting our website and thank you for your interest in our company and our products. You can reach our data protection officer by email at <a href="mailto:detaeschutz@stahlnetz.de">detaeschutz@stahlnetz.de</a> and by phone at +49 36844 480-772.

### Inventory data

The protection of personal data (e.g., name, address, email address) is important to us. The collection and use of this data are carried out exclusively within the framework of the provisions of the Federal Data Protection Act, the Telemedia Act, and the EU General Data Protection Regulation, to the extent necessary for the establishment, content-related design, or modification of the contractual relationship between both parties (inventory data).

### Usage data

When you access our website, usage data is collected, including your IP address, which is stored for security purposes and may potentially allow for identification. We are entitled to collect and use this data in order to enable you to use our internet services or for billing purposes.

## Transfer of personal data to third parties

The transfer of your personal data to third parties will not occur without your explicit consent, unless it is necessary for the provision of the service or for contract execution. Furthermore, we reserve the right to obtain a credit report from Hoppenstedt Kreditinformationen GmbH, Bürgel, Creditreform, D&B, or Creditsafe Deutschland GmbH to protect our legitimate interests. The scope of data transmitted in this case is limited to the minimum necessary. The transmission to authorized state institutions and authorities will also only take place within the framework of legal disclosure obligations or if we are obliged to do so by a court decision.

#### Cookies

To make your use of our website more convenient, we use so-called cookies in some areas. Cookies are identifiers that allow data to be stored on your computer when you visit our website. Most browsers are set to automatically accept cookies. However, you have the option to disable the storage of cookies through the appropriate settings in your browser.

## Information, Correction, Blocking, and Deletion

You have the right to request information, correction, blocking, or deletion of your stored data at any time, provided that there are no legal, contractual, or commercial retention periods or reasons that oppose deletion. You can contact our data protection officer via email at <a href="mailto:datenschutz@stahlnetz.de">datenschutz@stahlnetz.de</a> or by phone at +49 36844 480-772.

## **Liability Note**

All information provided on our website has been created with the utmost care. However, we cannot guarantee the accuracy, completeness, and timeliness of the information provided. As a service provider, we are responsible for our own content on these pages in accordance with § 7 Para. 1 of the German Telemedia Act (TMG). We reserve the right to change or supplement information at any time. Despite careful content control, we assume no liability for the content of external links.

## Data Collection from Applicants, Processing of Applicant Data

We only use your data for the purpose of your application. Only the responsible case handlers and decision-makers in our company have access to the documents. Your application will only be shared with your consent for other job openings within our company. We retain your application documents for a minimum of six months after the conclusion of the selection process or any potential employment. After this period, you have the right to request the deletion of your data or the return or destruction of physical documents. Any storage due to legal retention obligations, data in backup copies, and storage for the protection of legitimate interests remains unaffected. If you do not agree with the storage and deletion regulations, please refrain from submitting your application. You can also apply by telephone or in person by prior appointment.

Your personal data, as defined in Article 4 No. 1 of the General Data Protection Regulation (GDPR), includes all information related to you or that can be related to you, especially through identification with a name or applicant number that identifies you within the company. We collect, process, and use your personal data exclusively for application or employment purposes. Processing of your data for purposes other than those mentioned will only be carried out if such processing is permissible under Article 6(4) GDPR and is compatible with the original purposes. We will inform you before any such further processing of your data. You have the right to access your personal data, including information on the data stored about you, the purposes of processing, any disclosures to other parties, and the duration of storage. You can also obtain extracts or copies to exercise your right to access. If data is incorrect or no longer required for the purposes for which it was collected, you can request correction, deletion, or restriction of processing. If there are reasons arising from your specific personal situation that speak against the processing of your personal data, you can object to processing if the processing is based on a legitimate interest. In such a case, we will only process your data if there are compelling legitimate reasons for doing so. For questions regarding your rights and how to exercise them, please contact the HR department or the data protection officer. Your data is required for the performance of pre-contractual measures (Article 6(1)(b) GDPR), meaning that we need and process your data for the purpose of potential employment. In individual cases, we may obtain your consent for the processing or transfer of your data. This may occur, for example, when retaining your application for an extended period or considering your application for another position within our company. In these cases, your consent is voluntary and can be revoked by you at any time for the future. The responsible and data processing authority for the collection, processing, and use of your personal data is Gebr. Recknagel Präzisionsstahl GmbH and Recknagel Präzisionsstahl GmbH. Applicant data may be stored and processed in personnel data processing systems, possibly also as part of third-party data processing. The technical installation is designed in such a way that only a narrowly defined group of specially authorized persons has access, and any other access or knowledge of the data is excluded according to the state of the art. If you have concerns or questions regarding the processing of your personal data and information, you can contact the HR department or the data protection officer.

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